

Community Development Commission of Mendocino County
Regularly Scheduled Meeting Thursday, May 16, 2024
At 1:30 P.M.

Commissioner Langslet called the meeting to order at 1:30 P.M., May 16, 2024 in the conference room at the Community Development Commission at 1076 N. State Street, Ukiah, CA 95482.

1. Roll Call

The recording secretary took roll call and determined there was quorum present.

Commissioner Members Present

Dawn Deetz
Lesli Langslet
Gary Mirata
Richard Willoughby

Commissioner Members Absent

None

Others Present

None

CDC Employees

Todd Crabtree – Executive Director
Wendy McIntire – Controller
Josh Killion – Housing Assets Manager
Joelle Strain – Public Service Representative

CDC Employees Absent

Teresa DeSimone – Deputy Director

Members of the Public

Marco Alvarez

2. Approval of April 18, 2024 Minutes

Motion by Commissioner Deetz and Seconded by Commissioner Mirata to Approve the April 18, 2024 Minutes.

Ayes: Commissioner Deetz, Commissioner Langslet, Commissioner Mirata, and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

3. Report of Posting Agenda

Pursuant to Government Code §54954.2, the agenda for this meeting was properly posted May 9, 2024.

4. Committee Reports (Standing Committees)

None

5. Executive Director Report and Department Reports

A. Administration

Presented as written. CDC did our first charity drive and the recipient was the Humane Society for Inland Mendocino. They did a nice write up and picture in their newsletter.

B. Accounting

Presented as written. CDC offered the Accountant position to the best candidate and she accepted the position. Once the background, credit report, and employment physical are completed and returned she will start.

C. Housing Assets

Presented as written.

D. Housing Programs

Teresa DeSimone was not present at this Board Meeting.

6. Announcements

None

7. Board Correspondence

None

8. Media/Information

None

9. Unfinished Business

None

10. New Business

A. Discussion and Possible Action Regarding Adoption of Resolution #2096-24 Approving a Naloxone Policy

Motion by Commissioner Deetz and Seconded by Commissioner Mirata Approving a Naloxone Policy.

Ayes: Commissioner Deetz, Commissioner Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

**Commissioner Deetz made a motion to go into closed session at 2:00 p.m.
Motion Seconded by Commissioner Willoughby.**

Report out of closed session:

**B. Discussion and Possible Action Regarding Executive Director yearly
evaluation (Closed Session) – Government Code 54957**

Board has completed their evaluation of the Executive Director and have agreed upon a new contract.

Board came out of closed session at 3:07 p.m.

**Commissioner Deetz made a motion to close the CDC Board meeting Motion
Seconded by Commissioner Mirata.**

11. Public Expression

None

12. Adjournment 3:08 p.m.



Lesli Langslet, Chairperson

ATTEST:



Todd Crabtree, Executive Director